

FIRST PRESBYTERIAN CHURCH OF DUTCH NECK
154 South Mill Road, West Windsor, NJ 08550
CHILDREN'S MINISTRIES COORDINATOR 2022-2023

Dutch Neck Presbyterian Church seeks to hire a Children's Ministries Coordinator for approximately 11 months in the 2022-2023 academic year. This is a part-time position requiring 10-15 hours per week, depending on the activities involved.

The person (or persons) will have the following duties and responsibilities:

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- Provide consistent, high quality Christian education and fellowship for children from birth to 7th grade, working with Pastor, Associate Pastor, lay leaders and volunteers.
- Recruit and support volunteers in teaching weekly Sunday school classes by coordinating curriculum, supplies, and schedule, as well as offering guidance on best practices for presenting content to children.
- Communicate effectively with parents and children to extend learning beyond Sunday mornings.
- Create comfortable opportunities for children to ask questions and express concerns about faith and the church.
- Collaborate with the Associate Pastor for Youth and Community Ministry (YM) in helping children prepare for entry into the Confirmation program.
- Empower children and their families to participate in the life of the church and the community in ways meaningful to them
- Explore opportunities to connect children with older members of the congregation, including current youth as well as adults of all ages.
- Prepare and present occasional "Learning Time" segments during worship.
- Lead the planning and conduct of occasional youth-led worship services in collaboration with Pastor, YM, and Children's Choir directors.
- Explore current local demographics for families with young children, including interests, activities, affiliations, and possible gaps. Use new understandings of the area to develop ideas on how our current congregation might support or interact with those groups.
- Determine best ways to promote Dutch Neck's children's ministries within the community. Create a routine to identify and welcome families new to the area.
- Develop and begin new outreach efforts to promote Children's programs to the local community.
- Explore possibilities for a Vacation Bible Camp at DN summer 2023
- Prepare and present to Session in June 2023 a written report identifying needs of families in our congregation and the larger community, as well as opportunities for

Dutch Neck to support and engage those families.

Candidates must be able to discern the gifts and concerns of younger children and be able to relate well to their parents, be members of a PC(USA) church, and be well-informed on matters of Reformed theology and practice, and Presbyterian polity.

The position will pay \$12,000-\$15,000 depending on candidates' experience.

Interested candidates should send a cover letter and *curriculum vitae* electronically by July 22, 2022 to:

Bonnie Benkard

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David Redman, co-chairs Christian Education Committee

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